



Committee and Date
Health & Wellbeing Board
21 March 2014
9.30 am

Item
2b
Public

**MINUTES OF THE SPECIAL HEALTH AND WELLBEING BOARD MEETING
HELD ON WEDNESDAY 12 FEBRUARY 2014 AT 3.30PM IN THE LUDLOW
ROOM, AT SHIREHALL, SHREWSBURY**

Responsible Officer Karen Nixon
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PRESENT

Members:

Karen Bradshaw	Director of Children's Services
Karen Calder	Portfolio Holder for Health (Chairman)
Stephen Chandler	Director of Adult Services;
Lee Chapman	Portfolio Holder for Adult Services
Carole Hall	substitute for Jane Randall-Smith, Healthwatch Shropshire
Ann Hartley	Portfolio Holder for Children's Services
Helen Herritty	Shropshire CCG
Jane Randall-Smith	Chairman, Shropshire Healthwatch
Prof. Rod Thomson	Director of Public Health
Paul Tulley	Shropshire CCG
Dr Caron Morton	Accountable Officer, Shropshire CCG (Vice-Chairman)
Jackie Jeffrey	Chairman VCSA
Ros Francke	substitute for Graham Urwin, NHS England

Officers and others in attendance:

Penny Bason	Health & Wellbeing Co-ordinator
Dr Julie Davies	Director of Strategy and Service Redesign
Ruth Houghton	Head of Social Care, Efficiency and Improvement
Madge Shineton	Shropshire Councillor
Sam Tilley	Shropshire CCG
Tina Wigfall	Shropshire CCG

59. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

- 59.1 Apologies for absence were received from Mr Gerald Dakin, Chairman of Health Scrutiny; Mr Graham Urwin, Director Shropshire and Staffordshire Area Team, NHS England and Dr Bill Gowans, Vice-Chairman Shropshire CCG.
- 59.2 Substitutions notified were as follows: Carole Hall substituted for Jane Randall-Smith (Shropshire Healthwatch) and Ros Francke substituted for Graham Urwin (NHS England).

60. DISCLOSABLE PECUNIARY INTERESTS

60.1 There were none.

61. THE BETTER CARE FUND

- 61.1 The Board received copies of the two parts of the Better Care Fund Planning Template – copy attached to signed Minutes – which was introduced and amplified by the Director of Adult Services. It was noted that this had to be submitted in draft format by Friday 14 February, with the final submission being due on 4 April 2014.
- 61.2 It was anticipated that formal feedback from NHS England Area Team would be gathered over the next two or three weeks. In commenting on the Shropshire template, Ros Francke offered to highlight some assurance issues which were welcomed by members. In doing so, she stated that she felt Shropshire was underselling itself and needed to expand more in two particular areas; firstly on the involvement of patients and carers and secondly on provider engagement.
- 61.3 It was noted that provider engagement work was planned around patient/service user involvement by the CCG. It was agreed that this would also be good evidence to include in the Shropshire response; showing what had contributed to where we are now.
- 61.4 It was explained that the assurance process needed to understand what we had done and that a clear expression of what was intended to be undertaken in the future too.
- 61.5 Given the time constraints it was agreed that the draft needed to include a covering document which referenced work undertaken to date and provided links to more detail, bearing in mind triangulation and satisfaction that all groups had had representation.
- 61.6 At page 9, under Governance, it was agreed to include an explanation in here that workshops had been held and to expand on the matters discussed. It was also highlighted that this was 'work in progress'. Furthermore it was agreed that an item on the Better Care Fund should be put onto the next Health and Wellbeing Board agenda in March.
- 61.7 The Risk Matrix was discussed in detail at page 13 and the following main issues were highlighted:
- Cross Border/Commissioning Boundaries.
 - The Clinical Services Review was not seen as a high risk to the Better Care Fund.
 - It was agreed that the risk for 'Financial Implications of Rurality...' needed to be re-described as not having appropriate links between the Better Care Fund and Future Fit.
 - The fifth risk down, Workforce needed rephrasing ('older workforce' to be changed)
 - Recruitment and retention of staff was to be included.
 - Implications of the Care Bill to be expanded.
- 61.8 It was agreed that electronic signatures would be used to sign off the document once amended up and ready to be submitted in draft format.

61.9 **RESOLVED:** That officers be authorised to amend and update the draft Better Care Fund Planning Template as per discussions above.

62. QUALITY PREMIUM

62.1 A verbal update on the progress of Quality Premium Measure Arrangements for Clinical Commissioning Groups in 2014/15 was given by Dr Julie Davies, Director of Strategy & Service Redesign, Shropshire CCG.

62.2 The quality premium paid to CCGs in 2015/16 – to reflect the quality of health services commissioned by them in 2014/15 – will be based on six measures that cover a combination of national and local priorities. It was noted that the CCG and the Health and Wellbeing Board need to agree on certain elements of the quality premium measures.

62.2 To this end, it was noted that a draft report would be submitted to the Green Paper meeting of the Health and Wellbeing Board on 21 February 2014 (programme planning) and then a further report would be made to the CCG Board. A formal paper would then go to the next formal Health and Wellbeing Board meeting in March for final sign off.

62.3 **RESOLVED:** That the update be noted.

63. DATE OF NEXT MEETING

63.1 **RESOLVED:** That the next meeting of the Health and Wellbeing Board be held at 9.30am on Friday 21 March 2014 in the Shrewsbury Room at Shirehall, Shrewsbury, SY2 6ND.

Chairman :

Date :

The meeting finished at 16.25pm